

ARKANSAS DEPARTMENT OF TRANSPORTATION

REQUEST FOR LETTERS OF INTEREST

Notice is hereby given that the Arkansas Department of Transportation Department (Department) is seeking letters of interest from qualified firms for traffic counting activities on public roads in Arkansas. The services will be provided on an as-needed basis for calendar years 2020, 2021, and 2022.

The work will generally consist of the following:

- traffic volume counts,
- vehicle classification counts (with mechanical and video traffic counters),
- intersection turning movement counts with video traffic counters, and
- other traffic data collection as needs demand.

The letter of interest shall include the following information.

1. A cover letter with the firm's response that includes a point of contact with an email address in the first or second page.
2. The following forms are available on the Department's website:
http://www.ardot.gov/consultant_services/advertisements/advertisements.aspx
 - a. Completed Architect-Engineer Qualifications Standard Form (SF) 330 Parts I and II.
 - b. Completed Contract and Grant Disclosure and Certification form. (Primes and subconsultants must complete.)
 - c. Completed Illegal Immigrant Certification form. (Primes and subconsultants must complete.)
 - d. Completed Restriction of Boycott Israel Certification form. (Only the prime is required to submit this form.)
3. A current copy of the firm's equal employment opportunity (EEO) policy. (Required from prime and subconsultants.)

The letter of interest should be addressed to:

Mr. Emanuel Banks
Deputy Director and Chief Engineer
Arkansas Department of Transportation
P.O. Box 2261, Little Rock, AR 72203-2261
or
10324 Interstate 30, Little Rock, AR 72209

Five (5) sets of paper responses and a copy in PDF format on a Compact Disc (CD) or USB (thumb) drive must be received no later than 4:00 p.m. (CDT) on June 10, 2019. Any responses received after that deadline will not be considered.

The consultant selection for this letter of interest will follow the Department's *Consultant Selection Procedures 12/14/2016*. After a review of all letters of interest received, selected firms will be furnished a scope of work and be requested to submit proposals for accomplishing the work. Final selection is anticipated to be announced following the Arkansas State Highway Commission action on September 4, 2019. Additional information may be found under the Consultant Services page on the Department's website.

The Department complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial

assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to Joanna P. McFadden, Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: joanna.mcfadden@ahtd.ar.gov.

Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.